



PALI PRESCHOOL

UNITED CHURCH OF CHRIST · 467 N. Judd Street · Honolulu, HI 96817

Employment Application

Position applied for: _____ Date _____

Name _____
Last First Middle

Address _____
Street City State zip

Telephone () _____ Best time to call you _____

Social Security # _____

Are you legally eligible for employment in this country? Yes { } No []

Note: If you are hired, the Immigration Reform & Control Act of 1986 requires you to produce documents about your eligibility for employment and to complete an I-9 Form.

Educational Background

Name	City	Degree	Year Graduated
High School _____			
College _____			
Graduate _____			
Other _____			

If you are presently enrolled in school, what are you studying? _____

List any special skills, training, or knowledge you have for this position and any other achievements you would like considered. _____

Employment History

Current or Last Employer

Please complete the following regarding your employment history even if you do not think the questions relate to the position you seek.

Name _____

Address _____
Street City State Zip

Telephone Number () _____ May we contact? Yes [] No []

Dates of employment: From _____ To _____

Position or Title _____

Name/Title of Supervisor _____

Starting Salary _____ Ending Salary _____

Describe job duties, responsibilities and important accomplishments. _____

Reason for leaving _____

Next Previous Experiences

Name _____

Address _____
Street City State Zip

Telephone () _____ May we contact? Yes [] No []

From _____ To _____

Position or Title _____

Name/Title of Supervisor _____

Starting Salary _____ Ending Salary _____

Describe job duties, responsibilities and important accomplishments _____

Reason for leaving _____

Next Previous Experiences

Name _____

Address _____

Telephone () _____ May we contact? Yes [] No []

From _____ To _____

Position or Title _____

Name/Title of Supervisor _____

Describe job duties, responsibilities and important accomplishments _____

Starting Salary _____ Ending Salary _____

Reason for leaving _____

References

If possible, list three references not related to you and who are not previous supervisors.

- | Name | Address | City | State | Zip | Telephone | Years Known |
|----------|---------|------|-------|-----|-----------|-------------|
| 1. _____ | | | | | | |
| 2. _____ | | | | | | |
| 3. _____ | | | | | | |

If you have any disabilities for which you need a reasonable accommodation to perform the position you are requesting, please describe them below as well as the accommodations you suggest. You DO NOT need to describe any physical or mental conditions which would not interfere with your job performance. This information will be treated confidentially and solely for the purpose of complying with the Americans With Disabilities Act.

I understand that I may be asked to leave if I have made any misrepresentations on this form. I authorize Pali Preschool to contact all references (including previous employers) to seek job-related information about me, and I release the church and all other persons and companies from liability for furnishing or obtaining such information.

Signature _____

Date _____

ADDITIONAL INFORMATION

In case of emergency, who should we notify?

Name _____ Relationship _____ Telephone _____

Name _____ Relationship _____ Telephone _____

Are you interested in full-time employment? Yes [] No [] Part-time? Yes [] No [] Hours _____

What age group do you prefer working with? _____ Salary Desired: _____

Would you be willing to continue your education by enrolling in courses or other training programs that may be recommended? Yes [] No []

Do you have current fingerprints on file through a child care center? Yes [] No []

If yes, Name of Center _____ Telephone _____

Do you have a current first aid training card? Yes [] No [] If yes, expiration date: _____

Do you have a current CPR card? Yes [] No [] If yes, expiration date: _____

Do you have a Registry Card? Yes [] No [] If yes, position qualified for:: _____

1. Tell us why you have decided to work with young children. _____

2. What strengths will you bring to this school and it's students? _____

3. In what ways are you seeking to grow? _____

4. Where do you see yourself professionally in 3-5 years? _____

5. What were some of the reasons for success in your last job? _____
